

**BOARD OF TRUSTEES
CARSON CITY SCHOOL DISTRICT**

**POLICY No. 903
COMMUNITY**

COMPLAINTS AND GRIEVANCES

Although no member of the community shall be denied the right to petition the Board for redress of a grievance, any such complaint will be referred back through the proper administrative channels for solution before investigation or action by the Board. Exceptions to this rule are complaints which concern Board actions or Board operations only. Complaints involving instruction, discipline, or learning materials shall be directed first to the teacher involved and thereafter to the principal, the Superintendent, and the Board of Trustees, in that order of progression.

When a complaint is heard by the Superintendent or the Board of Trustees, it shall be heard at a hearing during which all interested persons shall have an opportunity to be heard.

All complaints and grievances shall be in writing, and no anonymous correspondence may be considered officially by the Board.

Adopted: August 29, 1979
Reviewed: October 28, 2008