

**BOARD OF TRUSTEES  
CARSON CITY SCHOOL DISTRICT**

**POLICY No. 310  
CERTIFIED STAFF**

**EMPLOYMENT CONTRACT**

General

In accordance with law and for the mutual protection of the District and the employee, every teaching staff member shall be required annually to sign an employment contract. Each employment contract shall include:

- a. the term for which employment is contracted, including beginning and ending dates;
- b. the salary at which the person is employed; and
- c. such other matters as may be necessary to a full and complete understanding of the contract.

Supplemental contracts shall include the name of the activity, the payment for such services and the manner of payment.

Types of Contracts

The standard contract of employment is for the full academic year, which includes 180 days of instruction. The teacher's regular school day is defined in the comprehensive agreement between the School District and the teachers association.

Under certain special circumstances, as approved by the superintendent, a modified contract representing a one-half time assignment may be approved. For elementary schools, a one-half time assignment is defined as three and one-half (3 ½) hours of assigned time, to include at least one-half of the normal pupil contact time. For secondary schools, a one-half time assignment is defined as three and one-half (3 ½) hours of assigned time, to include three (3) assigned class periods of instruction per day.

In the secondary schools, assignments of less than one-half time and/or additional periods of instruction (beyond half time, or beyond full-time) will be compensated at the certified hourly wage.

Ref: NRS 391.120

Adopted: August 29, 1979

Revised: July 10, 1984