OVERHEAD (including, but not limited to)	GENERAL CONDITIONS (including, but not limited to)
 Firm Principals, Executives, Project Executives and Firm Management, Project Accounts, Director of Operations, Senior Project Managers, etc. 	General Superintendents and/or Project Manager (Full and/or Part-time)
• Corporate/Home Office costs, staff, support staff, supplies, equipment etc.	• Senior Project Manager (Full and/or Part-Time)
All Business Licenses and Fees	Assistant Project Manager (Full and/or Part-Time)
• Marketing	• Project Engineer (Full and/or Part-Time)
• IT Support including hardware and software	Project Administrator/Coordinator (Full and/or Part -Time)
Company Computers	Job Site Clerk, Job Site Contract Coordinator (Full and/or Part-Time)
• Firm Data and Business Systems Hardware and Software (invoicing, billing, payroll, subcontract payment, etc.)	Project Estimator/Estimating Support
Certified Payroll Reporting (hardware/software)	Project Superintendent
General and Administrative Expenses	Assistant Superintendent / Non-Working Foreman
• Standard Equipment (tools, vacuums, respirators, gear, etc.) excluding job expendables	Office Trailer (mobilization, rent, demobilization)
• Electronic Plan viewing, hardware, software and licenses	•, Utility setup and connection
• Firm Safety Program (administration, equipment, etc.)	GC Office Trailer equipment and supplies
Company Cell Phones including Service	Office Trailer Security
• Company Vehicles, incl. maintenance and fuel for onsite personnel	Office Trailer Copy/Scan/Print
Warranty Management and Warranty Services	Project Specific Software (submittal Exchange, PM Software)
	Onsite Safety and First Aid (Expendable Materials) and Contract Services
	Telephone Equipment (Landline not Cellular)
	Telephone and Internet connection and consumption
	Progress Photos and Cameras
	Office Trailer Heat, Lights, Water and Custodial
	Job Site Signs
	• Temporary Utilities including, but not limited to, water service/distribution; temp power and light; temp heat; ventilation; telephone services; sanitary facilities; drinking water; storm and sanitary sewer
	 Support Facilities including, but not limited to, field offices and storage sheds; temp roads/paving; dewater facility and drains; temporary enclosures; hoists and temporary elevators; temporary project signs/bulletin boards; rodent/pest control; waste disposal services; construction aids and misc. services and facilities. Security and protection facilities, including, but not limited to,
	 temporary fire protection; barricades, warning signs, and lights; sidewalk bridge or enclosure fence for site; environmental protection. All design, fees and permit costs for temporary facilities
	Owner Support Facilities
	• Expendable materials for tools and equipment, including, but not limited to: Hepa filters; Tyvek suits; personal air sample tabs.